

GRANT REVIEW

Thomas M. Vollberg, Sr.

Deputy Chief, Special Review and Logistics
Branch

Before You Begin

- Read the RFA thoroughly and carefully
- Follow the instructions closely
- Call NIH to obtain clarifications
- Plan your research to fit the guidelines

Preparing The Application

- Do your homework!
 - Place your idea in the complete context of the field
- Outline the problem clearly.
- Cite the pertinent work, including work that conflicts with your viewpoint
- Explain the extent to which this proposed study will impact the field

Preparing The Application

- Explain the strengths and limitations in your chosen methodology
- Point out potential surprises and alternatives to bypass the pitfalls
- If it is necessary to conduct the study, show that it is available

Preparing The Application

- Format your presentation correctly
- Have a peer read your application
 - What's clear to you is not always clear to everyone
- Make sure its complete
- The Face Page – Must Do's
- Budgets – Justify, Justify, Justify. Explain named personnel and their role, Equipment needs relative to work, large items, other etc.

The Review Process

- Administrative Review – meets requirements, personnel, expertise
- Supplemental Material –Requests for information-
 - Consider carefully and respond.
 - Observe any deadlines set by SRA

The Review Process

- Special Emphasis Panel – ad hoc group.-- What is a peer reviewer?
- Priority Score
- Summary Statement
- Resume

Review Process

<http://www.csr.nih.gov/Video/Video.asp>

A Mock Review Meeting video and
sample documents related to review

In Doubt

Phone NIH

- Contact information for Program Directors and Referral Officers can be found in the RFA.